

**St. John Fisher School Family Volunteer
Opportunities and Guidelines
2011-12**

We're please to announce our volunteer program has moved online to SchoolSpeak. Now from your computer you can:

- 1) **Sign-up** for volunteering activities; all positions listed are on a first come first serve basis
- 2) **Listing** of the activities you've committed to volunteering
- 3) **Review & Track** your volunteer hours online

What is SchoolSpeak?

SchoolSpeak is a web-based secure Student Information System (SIS) that provides real-time information to school administrators, teachers, parents, and students. By logging into it via the internet, members of St. John Fisher School can get school information, access volunteer information, order student lunches, check a student's grade history, attendance, missing assignments, emergency contact information, and other information.

Parents gain access to **SchoolSpeak** by going to the school website (www.sjfschool.org). In the left navigation, under Spotlight, there's a link to **SchoolSpeak**. Upon clicking you will be directed to the site and asked to enter your pre-assigned Web ID and password. Parents who do not have a Web ID and password should contact Lori Day, lorid@sjfschool.org.

Volunteering Guidelines

Volunteering and community service are a part of the St. John Fisher experience. By taking part in one or more of the following school activities, we are showing our students, by example, a commitment that lasts throughout life. Fundraising events such as the Auction, Jog-a-thon and Spaghetti Dinner are a critical part of balancing the budget and keeping tuition affordable each year.

The family volunteer hours run April 1, 2011 through March 31, 2012. The number of hours required is 30 hours for each two-parent family and 15 hours for each single parent family. **New families to SJF are only required to fulfill 20 hours their first year.** There is a \$15 value attached to each hour or \$450 total. Any family not fulfilling their hours will be billed the difference. We encourage a minimum of 10 hours be associated with a fund raising activity.

Overnight school field trips are limited to a maximum of 10 FVH hours per trip. Day field trips are eligible for actual number of hours for the assigned parent chaperones, up to a maximum of 10 hours per field trip. Meetings such as PTC, Men's Club, etc. are limited to 1 hour. Additionally, each family is required to fulfill 1 lunch playground duty (11:25-12:45) each year, which is not eligible for FVH. Additional lunch playground duties are eligible for FVH.

Church functions such as ushers, choir singers, liturgy readers, Eucharistic ministers, etc. are not eligible for volunteer hours. Exceptions to this are Faith Café, St Vincent DePaul and Coffee and Donuts for which up to 5 hours will be granted.

Questions

If you have questions or need assistance with your FVH, please email Tammy Williams, 503-516-3228 or kneelliams@gmail.com.